

Volunteer Opportunity Descriptions



Room Parents –Responsible for the communication of teachers to their parents

- Available for field trips, inclusion programs, volunteering, parties, chaperones, etc.
- Cold calling for all school functions

Events Team-

- Volunteers are available for cleanup days to coordinate refreshments and snacks
- Insure sign in -sign out of volunteers for events

Comedy Night Out- Nicki Meza-

- Volunteers will assist Nicki in ticket sales; contribute time in any preparations for that event.

The Gymnastics Revolution-

- Help with organizing, soliciting sponsors and raffle items for a fun family evening of gymnastics.

Scholastic Book Fair/ Santa Shop- Chair Beverly Randozza)

- Organize a book fair and Santa Secret Shop for the holidays at the school for parents and family to purchase for their children and help to create a library for our school.

Bloomingdales Fundraiser- Nancy Wilhoit

- Organize volunteers to work the chair and distribute information.

Renaissance Fall Festival – Chair Lauren Fiengold

- To be held on school grounds. There will be an activity/game station, craft area, and plant sale area. (This event will be held in the fall and planning begins immediately)
- Chair people and many volunteers are needed to coordinate different aspects of the event such as garage sale, plant sale, games, activities, prizes, food and drinks.
- Advertisement – flyers, posters, contact newspapers, etc.
- Setup/Cleanup

Appreciation Team

- Responsible on returning thank you notes or items to those whom donated or have contributed in events.
- Teacher Appreciation Week, Christmas Luncheons
- Some computer experience helpful

Box Tops for Education - Chair Needed

Simplest form on collecting hours- Collect box tops earn your volunteer hours 100 box tops= 1 volunteer hr
Coordinate with Cindy on a new form of advertising mass collection of box tops.

Toner Cartridges, and Campbell's- Chair Needed

We earn ten cents for each coupon

- Send all your old cartridges to school and the school earns \$\$\$

Therapist Production/Office Aide

- Work one or more days per month on a regular basis.
- Help with office duties as needed.
Assist therapist with various tasks to prepare for classroom activities such as make copies, binds books, laminate, die cuts and special projects.
Knowledge of BoardMaker helpful

Grant Writing – Pam Minelli-

- Customize grants to send out to designated foundations.

Renaissance School Website –Peggie Bartholomew

Spell check and update the website, network, assist teachers with planning websites...
Help with setup and collection of all documents for website
Collect advertisers/notices for website

Inclusion Activities- Sheree Biafore

Organizing and scheduling activities for students such as field trips and community outings with other schools or groups.

Yearbook – Jennifer LeTourneau

Organize student photos and obtain advertisers to help pay for the cost of the publication. Also, collect and take photos of school events.

Custodial – Dick Busto

Make small repairs and improvements to the classrooms on an as needed basis.

Autism Project of Palm Beach County Opportunities

Grant Writing - Pam Minelli

- Customize grants to send out to designated foundations.

APPBC Auction

- Follow-up with potential donors
- Solicit Auction Items
- Set up/Break Down, Check In & Out